

**Gildford Colony Elementary COVID-19  
Declaration and Re-Opening Plans**

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| <b>Approved:</b> August 11, 2020   | <b>Reviewed:</b> June 13, 2023   |
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| <b>Approved:</b> November 10, 2022 |                                  |

**Emergency Motion**

We, the Board of Trustees of Gildford Colony Elementary School District declare an unforeseen emergency within the meaning of that term as set forth in Title 20, Chapter 9, Part 8 to become immediately effective and to continue through regular Board of Trustee reviews. This motion is based on COVID-19 risks in correlation with the CDC and the Hill County Health Department.

**Off-Site Delivery Motion**

We, the Board of Trustees of Gildford Colony Elementary School District authorize the district administration to direct staff to implement off-site learning opportunities for students using any and all available methods in the event of an active COVID-19 outbreak in the colony. The administration will assist staff in completing these tasks. The administration will inform students, parents and families of these procedures to assist students in the receipt of education services from the School District.

**Proficiency Motion**

We, the Board of Trustees of Gildford Colony Elementary School District include in the calculation of the District’s ANB students who demonstrate proficiency regardless of the number of aggregate hours completed in accordance with Section 20-9-311 MCA and District Policy 1005FE, and direct the administration to work with school district staff, students and parents in development of procedures to execute this motion. Based on the aggregated hours of MCA, Section 20-1-301, will be 360 hours for half-time kindergarten, 720 for full-time kindergarten, 720 for grades 1-3, 1,080 for hours 4 through 8.

Specifically, the superintendent is directed to make a final determination of proficiency for each pupil for each enrolled course, using district assessment, including class grades at a minimum, and reporting a full-time equivalent conversion of ANB for such pupils, based on scheduled time ordinarily provided through the aggregate hours of instruction for such courses.

**Gildford Colony Elementary Re-Opening Plans**

1. All students, teachers and staff will be required to wear masks as needed. Masks will be provided.
2. Hand sanitizer, masks and gloves have been purchased. Frequent hand washing will be encouraged. Posters on proper hand-washing techniques have been posted.
3. Moving and lining up protocols will be established so students maintain six-feet of distance and a face mask will be maintained during activities such as going to the bathroom or moving to another area of the school. This will be used if a future need arises based on recommendations of the CDC, Hill County Health Department and mandates recommended through the office of Governor Gianforte.
4. Each student will have their temperatures taken in a touch-free manner. The teacher will do this each morning and will keep a chart for each student. Thermometers have been purchased. This will be used if a future need arises based on recommendations of the CDC, Hill County Health Department and mandates recommended through the office of Governor Gianforte.
5. Good hygiene practices regarding hand washing, covering coughs, physical distancing, cleaning high-touch surfaces will be taught and practiced.
6. Playground equipment will be cleaned and sanitized daily in the event of a COVID-19 outbreak. Physical distance will be maintained among non-family members on the playground. This will be used if a future need arises based on recommendations of the CDC, Hill County Health Department and mandates recommended through the office of Governor Gianforte.
7. Classrooms will be sanitized daily and bathrooms will be sanitized twice daily.
8. Students will be seated by grades. Classes will stay in their own classroom as much as possible. This will be used if a future need arises based on recommendations of the CDC, Hill County Health Department and mandates recommended through the office of Governor Gianforte.
9. Unless it is safe to do so, no Open House, Parent/Teacher Conferences or programs are planned. This will be used if a future need arises based on recommendations of the CDC, Hill County Health Department and mandates recommended through the office of Governor Gianforte.
10. Music classes will not involve singing unless physical distance can be maintained in the event of a COVID-19 outbreak. Class may be divided into two sessions. This will be used if a future need arises based on recommendations of the CDC, Hill County Health Department and mandates recommended through the office of Governor Gianforte.
11. ***Exposure situations***
  - The school will immediately convert to offsite instruction if a positive case of COVID-19 arises in the school. This will be used if a future need arises based on

recommendations of the CDC, Hill County Health Department and mandates recommended through the office of Governor Gianforte.

- Every student and staff member will be requested to be tested if a case arises in the school. This will be used if a future need arises based on recommendations of the CDC, Hill County Health Department and mandates recommended through the office of Governor Gianforte.
- All staff and students should quarantine per CDC guidelines.
- Onsite instruction will only resume after all staff and students are negative for COVID-19 symptoms and the school has been cleaned. This will be used if a future need arises based on recommendations of the CDC, Hill County Health Department and mandates recommended through the office of Governor Gianforte.

## 12. *Communications*

- Gildford Colony Elementary School District will communicate with staff, parents, community leaders and health officials regarding public health matters.
- The following methods will be used to communicate with parents, staff and students about protocols regarding health matters: staff and family emails, phone calls, and public postings at the Gildford Colony and the Gildford Colony Elementary School.
- The District will attempt to maintain privacy while still making sure all members of our education community are safe and informed.

## 13. *Crisis Plan*

The District will coordinate with the Hill County Health Department to engage parents, staff and community members in the event of a public health emergency.

- Communication will be in an open, calm and transparent manner and will;
- rely on the facts and honest statements;
- keep focus on a healthy, safe and effective education setting;
- set expectations for students, staff and parents;
- recognize uncertainty and respect emotions;
- and anticipate emerging issues.
- Reference information found on the CDC website for current recommendations and practices.